MANAWATU WATER SERVICES - ANNUAL WORKPLAN

2027

from		TITLE	August	SEPTEMBER (F&P)	October	NOVEMBER	December (F&P)
Ash	Workplan	Governance	Committee Workplan			Committee Workplan	
TOR's	Financial reporting	Approve financial and KPI performance reports for Water Service activities					
TOR's	Financial reporting	Approve quarterly and year-end financial, KPI performance reports and project reports and recommend their submission to Council.		Quarterly Financial Performance Report for June (Q4) quarter Year end Financial Performance Report			Quarterly Financial Performance Report for September quarter (Q1)
TOR's	Risk management:	Development of risk appetite and risk management framework for Manawatū Water Services with Cyclic review / discussion on key strategic and operational risks across Manawatū Water Services.		Quarterly risk report		Legislative Compliance Review	Quarterly risk report
TOR's	Operational Review	Programme and KPSR for Stormwater, Wastewater, Water Supply, Growth		Water Programmes Update and KPSRs			Water Programmes Update and KPSRs
TOR's	Operational Review	Review Water Service project completion reports; (as available)					
TOR's	Operational Review	Receive operational performance of the Water Services on an annual basis;					
TOR's	Operational Review	Receive Water Services updates post-severe weather and Civil Defense Emergency Management related events.					
TOR's	Compliance reporting	Review the compliance of the Water Service activities against The Water Services Authority requirements and the National Standards for Wastewater Discharge and any relevant consents issues under the Resource Management Act 1991 and/or any subsequent replacement legislation.	~~Compliance report~~	Compliance report	~~Compliance report~~	~~Compliance report~~	Compliance report
	REPORTING						
Officer Reports	Recommendation of Contract Awarding to Committee	Reports follow same process as Council, written as required and scheduled into 2 monthly meetings - alternative to be looked into for adoption outsite of meeting schedule					
Officer Reports	Any other reporting required to MWS Committee	Follows same meeting protocols as Council reports		Quarterly report to DIA on WSDP implementation			Quarterly report to DIA on WSDP implementation
Officer Reports	Rural Water Scheme reporting to committee - Pause until WSS is confirmed	Follows same meeting protocols as Council reports					
Presnetations	Committee or workshop presentations	Follows same meeting protocols as Council presentations					
TOR's	Recommendation of Water Service strategic documents for approval of Council:	Water Services Strategy; Water Services Asset Management Plan; Stormwater Network Risk Management Plan.		Review draft annual report		AP - Base budgets presented	
TOR's	Recommendation of Water Service Rates, Service Charges and Fees to Council for approval.						
TOR's	Recommendation of operational and capital budgets not included in the Long Term Plan to Council for approval.						
TOR's	Additional responsibilities:	Escalate any severe issues, anomalies, or risks to Council for review;					
TOR's	Additional responsibilities:	Any conflict of interest must be managed in a way that is aligned to Council's Conflict of Interest policy.					